

LGO HOSPITALITY

Employment Application

An equal Opportunity Employer

- The Misfit
 La Grand Orange Café/ Luggage Room
 Ingo's Tasty Diner
 Chelsea's Kitchen
 Bake Shop/GS Gelato
 Ingo's Tasty Food
 La Grande Orange Grocery/Pizzeria
 Buck &Rider

Position applying for: _____

Personal Information (Please Print)

Date _____ Last Name _____ First Name _____ Middle _____

Address _____

No & Street _____ City _____ State _____ Zip Code _____

Phone Number _____ Email Address _____

How did you hear about us? _____

Have you ever applied to or worked for any LGO Hospitality Restaurant (see above) before? Yes No
 If yes, when? _____

We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety, or morale, or if doing so could create conflicts of interest.

Do you have any relatives working for LGO Hospitality? Yes No
 If yes, state name(s) and relationship(s):

Name _____ Relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.)..... Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?..... Yes No

If no, describe the function that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Availability

List any times you are unavailable to work.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM							
PM							

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Education, Training and Experience

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
High School	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip Code _____
College/ University/ Vocational	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip Code _____

Employment History

List below all present and past employment starting with your most recent employer (last 5 years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

_____	_____	_____	_____
Name of Employer	Phone Number		
_____	_____	_____	_____
Type of Business	Name of Supervisor		
_____	_____	_____	_____
Address & Street	City	State	Zip Code
Dates of Employment:	_____	<input type="checkbox"/> Hourly Rate	_____
	From _____ To _____	<input type="checkbox"/> Annual Salary	Starting _____ Ending _____
_____	_____	_____	_____
Your position and Duties	Reason for Leaving		
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			

_____	_____	_____	_____
Name of Employer	Phone Number		
_____	_____	_____	_____
Type of Business	Name of Supervisor		
_____	_____	_____	_____
Address & Street	City	State	Zip Code
Dates of Employment:	_____	<input type="checkbox"/> Hourly Rate	_____
	From _____ To _____	<input type="checkbox"/> Annual Salary	Starting _____ Ending _____
_____	_____	_____	_____
Your position and Duties	Reason for Leaving		
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			

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Note: Additional page(s) if necessary.

References

List Below three persons not related to you who have knowledge of your work performance within the last three years.

_____ First Name	_____ Last Name	_____ Phone Number		
_____ Address & Street		_____ City	_____ State	_____ Zip Code
_____ Occupation		_____ No. of Years Acquainted		

_____ First Name	_____ Last Name	_____ Phone Number		
_____ Address & Street		_____ City	_____ State	_____ Zip Code
_____ Occupation		_____ No. of Years Acquainted		

_____ First Name	_____ Last Name	_____ Phone Number		
_____ Address & Street		_____ City	_____ State	_____ Zip Code
_____ Occupation		_____ No. of Years Acquainted		

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials I hereby authorize LGO Hospitality (Company) to thoroughly investigate my references, work record, education and other matters related to my suitability for employment unless otherwise specified above. I further, authorize the references that I have listed to disclose to the Company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in a way related to such investigation or disclosure.

Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.

Initials In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Date

Applicant's Signature

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Optional

Should a search of public records be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below. "Public records" are defined by California state law and means records documenting an "arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgment." (Civil Code Section 1786.53) Any public records request conducted by internal personnel employed by the Company will only be used to the extent allowed by federal, state, or local law.

Initials

I waive receipt of a copy of any public record described in the paragraph above.

Date

Applicant's Signature

Additional Information

The information requested below is necessary for the specific position for which you are applying. A "yes" answer will not necessarily disqualify you from the position. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered.

Any information regarding criminal history will be maintained confidentially.

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)?

(Please do not list misdemeanor convictions for marijuana-related offenses that are more than two years old and convictions that are judicially dismissed or ordered sealed pursuant to law.)..... Yes No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

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Date

Applicant's Signature